



**STATE OF TENNESSEE
DEPARTMENT OF CHILDREN'S SERVICES
ANNOUNCEMENT OF FUNDING
FOR
CHILD ABUSE PREVENTION SERVICES
RFS# 35910-20600**

RESPONSES TO QUESTIONS

October 06, 2014

Question/comment	State response
1 Reviewing the AOF it appears our agency's service area is divided between two regions. Though neither region holds our complete service area, one region holds one county and 6 that are not our service counties and one holds 4 with approx. 6 other counties we do not serve. Can you share with me the grantors vision on how we can address these issues?	Applicants are not required to serve entire regions and are free to identify individual or clusters of counties in which they would like to provide CBCAP-funded activities.
2 I have read the announcement of funding regarding the above grant and am trying to find out if our center would be eligible. Can you tell me if our agency has to serve the entire region in its prevention efforts in order to qualify?	Applicants are not required to serve entire regions and are free to identify individual or clusters of counties in which they would like to provide CBCAP funded activities.
3 Is the Letter of Intent required in order to apply for the full grant?	No, a letter of intent is not required. Please note that the deadline (09/19/2014) for the letter of intent to propose has passed.
4 What information is required in the letter of intent?	Only a brief statement (one or two sentences) of intention to apply with the agency's name. Please note that the deadline (09/19/2014) for the letter of intent to propose has passed.
5 What are the points assigned to each section of the narrative?	Point distribution is based on a 100 point maximum score and is attached to the response document.
6 What are the formatting requirements?	Please refer to Section 5. <u>Proposal Format & Content</u> on page 7 of the AOF.
7 What are the page limits of the Narrative for the full proposal?	Attachments are excluded from the page count limit of 10 pages. Attachments include Statement of Assurances, budgets, Logic Model, Letters of Support, etc. This allows up to 10 pages for the Program Narrative.
8 The RFP says that funding allocations will be distributed among the 12 regions. Is there already a determined amount allocated per region, and if so, can it be shared?	The Department has not determined the funding allocations for the regions.
9 Is the funding in each region going to be divided a certain way between Stewards of Children and Nurturing Parenting?	The Department has not determined the funding allocations between programs.
10 An agency is not currently a Licensed Child Prevention Agency by DCS, although they meet all the requirements. Is it possible to apply for the funding while obtaining licensure status?	Applicants will need to provide verification of good standing of licensure with the submitted proposal.
11 (a) How much funding is available for Stewards of Children in Davidson County, and if more agencies apply for the funding, could this potentially decrease the amount already allotted to the funded agencies (making it more competitive), (b) or is there a possibility that through a Coalition, we could receive greater funding and have greater collective impact if we were to coordinate our grant efforts? Would this be something DCS would be interested in discussing?	(a) Funding availability information is not available. (b) For organizational purposes of CBCAP funding, grant contracts will be awarded to individual agencies. There will not be an opportunity for increased funding through joint application efforts or a coalition.

12	Is the Federal Award Identification worksheet (Page 21) part of the contract or to be included in our proposal? If included in the proposal please explain in detail.	The Federal Award Identification worksheet is not a requirement of the proposal.
13	On the bottom of page 9, it states that "There are three budgets required for each fiscal year". Should this be three budgets, one for each fiscal year?	One (1) budget is required in the proposal for each state fiscal year: - Budget 1, July 1st, 2015 through June 30th, 2016 - Budget 2, July 1st, 2016 through June 30th, 2017 - Budget 3, July 1st, 2017 through June 30th, 2018
14	Do applications that serve more than one county in a region receive a higher rating and/or priority?	No.
15	Can you provide a scoring rubric that outlines "weight", or a point system, for each questions/section of the application?	Point distribution is based on a 100 point maximum score and is attached to the response document.
16	Our agency has recently changed names and is no longer going by a previous name. Our agency has a State of Tennessee Filing Acknowledgement acknowledging this change. Can we apply for these CBCAP funds under the new agency name?	Yes.
17	Is the maximum request for funding \$50,000 per year (or \$50,000 total over the three year program period)	The maximum funding amount is \$50,000 per state fiscal year.
18	How many grants will be given out per each of the 12 regions? (one \$50,000 grant for each of the 12 regions?)	Multiple grants may be awarded per region.
19	Regarding eligibility criteria, can you explain more that an agency must be licensed by DCS to apply? If an agency is not licensed by DCS, but meets the standards and regulations regarding child abuse prevention as a child care provider (for sites that provide unregulated child care and/or are certified as a child care provider from the TN Department of Education), are these agencies able to apply?	Proposing agencies must provide licensing verification as outlined in the AOF in Section 1. <u>Eligibility & Other Program Requirements</u> , and Section 6.2 <u>Proposal Requirements</u> .
20	What are some examples of what funding can be used for? (Staffing to teach the program, supplies needed to conduct the program, funds to pay program partners to deliver the curriculum, funds to pay for staff to be trained in delivering the curriculum and other programs, equipment to improve community safety?	Funding is to be used exclusively for the direct delivery of the chosen two (2) programs outlined in the AOF (Stewards of Children and Nurturing Parenting).
21	What are the funding limitations?	Funding is to be used exclusively for the direct delivery of the chosen two (2) programs outlined in the AOF (Stewards of Children and Nurturing Parenting).
22	May funds be used to pay for staff education (on recognizing potential signs or risk factors of child abuse) and for educating at-risk youth on how to be safe and avoid situations and circumstances where they may be at risk, in addition to parent education?	Funding is to be used exclusively for the direct delivery of the chosen two (2) programs outlined in the AOF (Stewards of Children and Nurturing Parenting).
23	Are there recommended curriculums for prevention education programs for school aged-youth/teenagers, if funds may be used for this?	Funding is to be used exclusively for the direct delivery of the chosen two (2) programs outlined in the AOF (Stewards of Children and Nurturing Parenting).

24 May funds be used for general program services which serve as a support to parents (after school and summer child care programs), in which support serves as a means of prevention?	Funding is to be used exclusively for the direct delivery of the chosen two (2) programs outlined in the AOF (Stewards of Children and Nurturing Parenting).
25 How many agencies are to be trained as a certified person to deliver the Stewards of Children or Nurturing Parents program and how much does training cost?	<p>Please see the training information below related to training and cost.</p> <p>The Department has not designated a number of agencies or persons to be trained for either program.</p> <p>Training information including training schedules and costs for Nurturing Parenting can be found at: http://nurturingparenting.com/training</p> <p>Training information including training schedules and costs for Stewards of Children can be found at: http://www.d2l.org/site/c.4dICIJOkgcISE/b.6143169/k.550A/Become_a_Facilitator.htm</p>
26 For a \$50,000 grant, how many (parents, staff, and/or youth) are expected to be served through primary or secondary prevention services?	Each applicant is to make their own service projections. DCS has not set expectations for number of clients served.
27 Can you elaborate more on what this assurance means? "The Agency will insure that no person is ever charged for a program delivered with these funds"	The assurance is that the Proposer will offer CBCAP-funded activities at no cost to the recipient.

Attachment – Scoring Values

- 1. The mission statement of the agency and current services offered by the agency. (10 POINTS MAXIMUM)**
- 2. The counties to be served and the rationale for that choice including any objective data showing a need for this service, the source of data and a description of the history of the proposing agency in the proposed service area. (20 POINTS MAXIMUM)**
- 3. Description of the target population to be served including the number and ages of children and the number of parents/caregivers and families. This includes any particular characteristics of the population which could be identified as “at risk”. (20 POINTS MAXIMUM)**
- 4. A discussion of the chosen curriculum demonstrating familiarity with the curriculum and a strategic plan for implementation. (25 POINTS MAXIMUM)**
- 5. Description of staff to deliver grant services including qualifications, training and any other requirements. (15 POINTS MAXIMUM)**
- 6. Plan for developing, training and recruiting of parent partners and leaders. (5 POINTS MAXIMUM)**
- 7. Description of pertinent collaboration between community agencies and no more than three reference letters of support from local child welfare agencies and/or departments signifying collaboration and support within the community. (5 POINTS MAXIMUM)**